

2015 KOJAIN ELECTION FOR OFFICERS AND 11 REGIONAL DIRECTORS

Dear Fellow Kachchhi Oswals,

Pranam... Jai Jinendra...

ELECTION NOTICE

KOJAIN's Constitution & Bylaws [Article VIII], available at www.kojain.org [Tab: About Us > KOJAIN Policies and Procedures] requires KOJAIN to hold an election every other year. It is very important to have a very strong organization with dedicated, committed and enthusiastic leaders.

KOJAIN is inviting you to volunteer your time, skills and talents to commit and dedicate for the good cause and to serve our community. Volunteering in an organization, such as ours, is a stepping stone to develop your leadership skills, which can be applied easily into your professional career.

Nominations are invited for Four Officers (President, Vice President, Secretary and Treasurer), 11 Regional Directors. General duties and responsibilities of Officers and Regional Directors are shown below:

- 1) **President**: Takes charge and provides vision and overall coordination; Holds and presides over Board meetings and General Membership meetings; Assures constitutional requirements (including elections) are being met; Assures policies and procedures are in place and are being met.
- 2) **Vice President**: Acts in the absence of President; Provides Public Relations functions; Interfaces with Committees and Members; Promotes goals of KOJAIN; Helps in other duties such as Newsletters and Minutes of the Meetings; Keeps records of historical documents.
- 3) **Secretary**: Maintains and updates membership Database; Maintains and updates KOJAIN Website; Arranges teleconference meetings and sends out notices to the Board members; Invites newsworthy items from members, prepares newsletter and uploads to KOJAIN's website.
- 4) **Treasurer**: Provides prompt acknowledgement to the donors; Keeps full documentation on income and expenses of KOJAIN; Prepares quarterly and annual financial reports for tax return purposes; Prepares financial reports / statements for meetings; Keeps track of loan refunds; Assists in fund raising; Deposits funds in accounts, disburses authorized funds;
- 5) **Regional Directors**: -Participate in the teleconference, policy making, set goals and objectives in line with mission and activities; Keep in touch with the members in the region and communicate with them frequently; Encourage non-members to become members, preferably Life Members; Be visible in maintaining personal touch either through teleconferences, e-mail or face-to-face meetings; Provide Link between KOJAIN and the members.

A letter from the Election Committee (EC) and the Nomination Form are given in this Newsletter. 2015 Election Committee (EC) Members are:

Hasmukh Shah (Chair)	hasmukhshah46@yahoo.com
Ram Gada	ramgada@gmail.com
Manilal Savla	manilal_savla@hotmail.com
Rajesh Shethia	rajshethia@hotmail.com
Ashok Savla	ashoksavla630@yahoo.com

Please come forward and make KOJAIN stronger and move forward with your commitments, dedication and enthusiasm. Election Committee is hoping to receive at least one nomination for each of the open positions.

REMEMBER NOMINATION DEADLINE OF SEPT 28, 2015

Please contact Hasmukh Shah, Chair Election Committee at hasmukhshah46@yahoo.com for any question or clarification.

Reference: CONSTITUTION & BY-LAWS OF THE KACHCHHI OSWAL JAIN ASSOCIATION OF NORTH AMERICA, INC, available at <http://www.kojain.org/>. Open Tab 'About Us', click on 'KOJAIN Policies and Procedures'.

Thank you, all

A LETTER FROM THE KOJAIN ELECTION COMMITTEE (EC)

THE KACHCHHI OSWAL JAIN ASSOCIATION OF NORTH AMERICA (KOJAIN)

Dear KOJAIN Members:

In accordance with the provisions of the constitution of KOJAIN, an Election Committee (EC) is constituted to conduct the election for electing the next Board of Directors for a period of two-year term, which will begin on **January 01, 2016** and end on **December 31, 2017**.

Enclosed is a nomination form for the election of various positions of the Board of Directors. This form will also be available on KOJAIN website for download. In addition to electing a President, a Vice-President, a Secretary, and a Treasurer, we need to elect eleven Regional Directors, one from each of the following regions:

- Region # 1: Arizona, Colorado, Hawaii, New Mexico, Southern California (South of 35 degree N Latitude), Utah, Mexico.
- Region # 2: Alaska, Idaho, Washington Montana, Nevada, Northern California (North of 35 degree N Latitude), Oregon, Wyoming.
- Region # 3: Arkansas, Kansas, Louisiana, Missouri, Oklahoma, Texas.
- Region # 4: Illinois, Indiana, Iowa, Minnesota, Nebraska, North Dakota, South Dakota, Wisconsin.
- Region # 5: Alabama, Florida, Georgia, Mississippi, Tennessee.
- Region # 6: Kentucky, Michigan, Ohio, Western Pennsylvania (West of 77 degree Longitude), West Virginia.
- Region # 7: Maryland, North Carolina, South Carolina, Virginia, Washington (District of Columbia).
- Region # 8: Delaware, Eastern Pennsylvania (East of 77-degree longitude), New Jersey.
- Region # 9: New York.
- Region # 10: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont.
- Region # 11: Canada.

The current office holders (President, Vice-President, Secretary and Treasurer) are also eligible to be nominated for this election, with the condition that the officers shall not hold the same position for more than two (2) consecutive terms.

Those interested in serving on the Board of Directors for any one of the available positions for the term ending on December 31, 2017 — should have at least one such form completed and returned to Mr. Hasmukh Shah, Chairman of the EC. These forms could be sent either by mail, postmarked on or before September 28, 2015 or through email as an attachment of scanned form, by September 28, 2015. The nomination forms received or postmarked after this date shall not be considered valid.

The mailing address is:

Hasmukh Shah,
9592 Longmont Drive,
Houston, TX 77063.
Email ID: hasmukhshah46@yahoo.com

The election of Youth Representative Director is outside the scope of this EC.

A valid nomination must satisfy all of the following requirements (Ref. Article # 8.5.4):

- The nominee shall be a member of the KOJAIN in good standing on July 1, 2015.
- The nominee shall contest for only one position.
- The nominee for any officer's position shall be proposed by at least two (2) KOJAIN members in good standing on July 1, 2015.
- The Regional Director shall be a resident of the region from which s/he is contesting the election. The Regional Director nominee shall be proposed by at least two members of the same region from which s/he is contesting the election.
- Each nominee shall submit, in writing, his/her acceptance as a candidate to contest the election and serve, if elected.
- The nominee for the position of President must have served as a KOJAIN Director for a minimum of two (2) years.

If no election is required, then the EC will announce the names of the newly elected Board of Directors.

If there is more than one nomination for any of the post, following process and schedule will be applied to the best of our ability:

Applicants will be able to withdraw their nomination by requesting to the Chairman of EC by mail postmarked on or before October 12, 2015 or through email by October 12, 2015.

If an election is required for any of the positions, the EC will prepare and mail out ballots, as well as the applicable election rules, to all the eligible voting members, by November 02, 2015. Each contesting candidate may furnish a short (up to 200 words) biographical sketch including the record of his/her service to non-profit organizations, professional associations, etc. to the chairman of EC. Since EC will mail out this profile along with Ballot to electorates, it highly encourages contesting candidates to furnish the profile. Exact number of copies of the profile to be supplied will be notified later to the contesting candidates. Any properly voted original ballot postmarked or received by the chairman of EC on or before November 30, 2015, shall be considered valid for counting. The EC will conduct opening and counting of ballots on or about December 07, 2015. Location and time for opening and counting of ballot will be announced later to the candidates contesting the election. Contesting candidates may attend the ballot opening and counting in person or through their representatives. The EC shall tabulate and submit results of the election to the Board of Directors at the earliest possible.

The newly-elected Board of Directors shall take over on **January 1, 2016**.

If you have any questions regarding KOJAIN elections, scheduled for 2015, please feel free to contact the EC Chairman, or any member of the EC via email or telephone.

Sincerely,

KOJAIN EC Members:

Hasmukh Shah (Chairman)	713 822 4546	hasmukhshah46@yahoo.com
Ram Gada	612 788 2566	ramgada@gmail.com
Manilal Savla	908 770 6870	manilal_savla@hotmail.com
Rajesh Shethia	505 792 9888	rajshethia@hotmail.com
Ashok Savla	626 372 4246	ashoksavla630@yahoo.com

THE KACHCHHI OSWAL JAIN ASSOCIATION OF NORTH AMERICA

To: The KOJAIN Election Committee,

We, the undersigned, would like to nominate, Mr./Mrs./Miss _____, for the position checked below (One Nominee per Form): Check only any one position

- President Vice-President
- Secretary Treasurer
- Regional Director for Region # _____

NOTE: A nominee shall contest for one position only. A nominee for the position of President must have served as a KOJAIN director for a **minimum of two years**. All nominees and sponsors must have paid dues and be voting members of KOJAIN.

A Regional Director nominee and their co-sponsors must be residents of the region to be represented.

Co-Sponsor #1: _____

Name	Signature/ Date
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Address, Telephone and Email

Co-Sponsor #2: _____

Name	Signature/ Date
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Address, Telephone and Email

To: The KOJAIN Election Committee

I, Mr./Mrs./Miss, _____ accept this nomination for the position of _____

_____, and if elected, agree to serve in this capacity to the best of my ability for the advancement of the causes of KOJAIN.

Signature /Date; _____

Address, Telephone and Email

Please return the completed form to: **Hasmukh Shah, 9592 Longmont Drive, Houston, TX 77063**

INDIVIDUAL NOMINATION FORM (Submission deadline: September 28, 2015)
Or Email the scanned form as an attachment to hasmukhshah46@yahoo.com (Deadline: Sept 28, 2015)